



ZEBRA PLUMBING

WATER | DRAINAGE | GAS

Zebra Plumbing OH&S Protocols

Staff & Client Safety Handbook: July 2025 V.4

General Safety

Zebra Plumbing ensures all workers complete a site-specific risk assessment before commencing any job. In accordance with WorkSafe Victoria's guidelines, team members are required to wear appropriate Personal Protective Equipment (PPE), including high-visibility clothing, steel-capped boots, safety gloves, and protective eyewear. All tools and equipment must be used safely and maintained regularly. Work areas are to be kept clean and free from tripping hazards, aligning with our duty of care obligations under the Occupational Health and Safety Act 2004.

Manual Handling

All staff are trained in correct manual handling techniques as outlined by WorkSafe Victoria. Lifting aids such as trolleys or straps must be used when required, and team lifting procedures are implemented for heavy or awkward items. Staff are reminded to assess the weight and nature of loads before lifting.

Working at Heights

For tasks conducted above two metres, a fall prevention strategy is mandatory. Workers must use compliant ladders or scaffolds that are inspected regularly. Harnesses and other fall arrest systems must be used where required. These practices are consistent with both VBA licensing requirements and WorkSafe's fall prevention code of practice.

Confined Spaces

Zebra Plumbing adheres to confined space regulations by conducting appropriate risk assessments and ensuring air quality is monitored continuously. Entry permits are required, and staff are trained in emergency procedures and equipped with necessary PPE before entering confined environments.

Electrical Safety

All plumbing work near electrical sources follows lock-out/tag-out procedures to eliminate the risk of electric shock. Only qualified electricians are permitted to work on electrical connections. Battery-operated tools are used where possible to reduce risk.

Hot Work

Hot work activities, including soldering and grinding, require a Hot Work Permit to be issued. Fire extinguishers and blankets must be present on-site, and flammable materials are to be removed from the immediate work area. Staff are trained in fire safety response.

Gas Safety

As a licensed VBA plumbing provider, Zebra Plumbing ensures that all gas fitting work is carried out by certified professionals. All gas connections are tested using approved methods, and isolation procedures are followed before commencing repairs or installations.

Chemical Handling

Chemical safety is paramount. Staff must consult Safety Data Sheets (SDS) for all hazardous products used, including sealants and drain cleaners. Chemicals are stored in clearly labelled, compliant containers and handled using appropriate PPE.

Traffic Management

When work is performed near roadways or driveways, proper signage, cones, and physical barriers must be in place as per local council and WorkSafe guidelines. All workers in these zones are required to wear high-visibility vests. Traffic control plans may be implemented for high-risk sites.

Incident Reporting

Any incident, injury, or near-miss must be reported immediately to the supervisor. A formal incident report must be completed, and appropriate follow-up actions, including first aid or further investigation, must be documented. This process supports continual improvement and hazard mitigation.

Hygiene and COVID-19 Safety

In alignment with Department of Health and WorkSafe Victoria requirements, staff maintain high levels of hygiene and cleanliness. Sanitisers are used regularly, vehicles and tools are disinfected, and masks are worn when required. Clients may request additional safety protocols, which we are happy to accommodate.

Training and Supervision

All staff and apprentices complete an OH&S induction and receive ongoing training in accordance with VBA licensing and WorkSafe requirements. Supervisors are responsible for ensuring compliance on all job sites, and weekly safety meetings (Toolbox Talks) are conducted to review hazards and share updates.